



Richard E Remedios Design

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Graphic Designer | Production Artist | Presentation Specialist

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1776 Talon Trail, Eagan, MN 55122

SUMMARY

- Creative, versatile and motivated corporate and freelance graphic designer with extensive experience in newsletter, catalog, logo design, and PowerPoint in addition to production artist roles.
- Comfortable collaborating with and presenting ideas to internal and external clients at all organizational levels.
- Adept at quickly transforming client's ideas into clean, visually compelling solutions while meeting tight deadlines.
- Experience training and mentoring junior designers in design software and workflow procedures.
- Proven ability and willingness to assume project management and team leadership.
- Proficient on Mac and PC platforms.

RELATED WORK EXPERIENCE

August 2003 – Present

Freelance Graphic Designer, Production Artist, Presentation Designer

Brochure, catalog, newsletter, signage, presentation, RFP, info graphics, web site/web banner design, HTML email design for a wide variety of clients across a broad spectrum of industries, including:

- **Retailers:** Best Buy¹
- **Financial Services:** Deluxe Corp², Portico Benefits Services⁴, Harland Clarke¹, SunTrust Bank¹, Atlantic Trust¹
- **Healthcare:** Surescripts¹, United Healthcare, OptumHealth, HealthPartners¹, HealthyHearing.com,
- **Marketing and Design:** Olson, Red Circle³, Peggy Lauritsen Design Group², Cotton and Kurz Marketing², eSlide, Looks Good Works Great
- **Media/Publishing Companies:** MTV, Orange County Register², Hazelden Betty Ford Publishing¹
- **Civil Engineering:** Jacobs Engineering²
- **Real Estate:** Grubb & Ellis¹
- **Industrial:** Pentair³, EDM Sales³, CyberPower¹
- **Arts Organizations:** True Acting Institute, Horizon Theatre Company, Milwaukee Repertory Theater, Myriad Arts Productions, Roger Xavier Illustrations, RemediosSound.com, Page-to-Stage Productions and Palindrome Dance Company
- **Educational Institutions:** Bethel University⁴, California State University, Fullerton

¹The Creative Group, ²Aquent, ³Creative Circle, ⁴Celarity

April 2001 – September 2003

Deloitte, New York, NY | Senior Graphic Designer

- Collaborated with consultants on development, design, and production of complex, custom PowerPoint Presentations
- Designed a variety of print materials for internal use including signage, corporate invitations and company newsletters
- Expanded department services by developing web site graphics, HTML emails, interactive CD indexes in Flash;
- Trained and mentored Junior Designers and contractors in software applications and departmental procedures;
- Consistently assumed leadership roles by supervising teams of designers on large projects;
- Assumed responsibility for proofreading documents for accuracy and brand consistency;
- Served on the Practice Operations Advisory Council, working with senior management on human resource issues related to non-consulting staff.

April 2000 – April 2001

marchFIRST, New York, NY | Graphic Designer

Partnered with Business Consulting team to develop and design PowerPoint presentations and a variety of other printed materials for client correspondence, internal communications, and business prospecting.

August 1997 – April 2000

Wall Street Services, New York, NY | Presentation Specialist

Produced complex financial presentations and proposals in heavily templated environments as a long-term contractor for in-house graphics departments at:

- J.P. Morgan
- Mitchell Madison Group

EDUCATION

University of South Carolina

Master of Fine Arts

California State University, Fullerton

Bachelor of Arts

Graphic Design and Web Design coursework:

- Parsons School of Design
- School of Visual Arts
- HTML Writers Guild
- The Lasco Group

SOFTWARE SKILLS

InDesign (Expert)

PowerPoint (Expert)

Excel (Intermediate)

Illustrator (Expert)

Word (Expert)

Dreamweaver (Intermediate)

Photoshop (Expert)

Acrobat (Expert)

MAC / PC

Muse (Beginner)

Articulate Storyline (Beginner)